

## Project Summary

### Rocky Mountains Cooperative Ecosystem Studies Unit

**Project Title:** Catalog and Preserve Collections from Yellowstone National Park's Backlog

**Discipline:** Cultural  
**Type of Project:** Technical Assistance  
**Funding Agency:** National Park Service  
**Other Partners/Cooperators:** Colorado State University  
**Effective Dates:** 8/1/2014 - 9/30/2017  
**Funding Amount:** \$72,738

**Investigators and Agency Representative:**

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**Project Abstract:** The main objectives of this project are to document and preserve objects from the park's cataloging backlog in order to improve their accountability and storage, and make them accessible to researchers. Objects and specimens will be cataloged into the park's collections database, photo-documented, and rehoused using archival materials. The partner will work with curatorial staff to bring students on-site to the HRC, where staff will train them to complete the following tasks:

1. Conduct original cataloging of at least 2,000 objects and specimens (this includes researching object dates, manufacturer marks, specimen collection locations) each year, into the park's Interior Collection Management System - ICMS database, following NPS policies and procedures as outlined in NPS Museum Handbook, Part II (Museum Records), Chapter 3 (Cataloging) and the ICMS User Manual;
2. Document each three-dimensional object through digital photography or scanning if a two-dimensional item; upload these images to the object's respective ICMS catalog record, according to the ICMS User Manual;
3. Rehouse each object and specimen according to its specific recommendations outlined in NPS Museum Handbook, Part I (Museum Collections), Appendices, and NPS ConserveOgram series, using archival materials (provided by the park).

**Outcomes with Completion Dates:** 9/30/2017

**Keywords:** historical collections, catalog, preservations, Yellowstone National Park, Colorado State University