

Project Completion Report

Rocky Mountains Cooperative Ecosystem Studies Unit (RM-CESU)

Project Title: Sequoia Archive Backlog Cataloging Project

Project Code (such as UMT-72 and/or the “J” or “P” number): UCOB-90 P11AC90532

Type of Project (Research, Technical Assistance or Education): Technical Assistance

Funding Agency: National Park Service

Partner University: University of Colorado, Boulder

NPS Agreement Technical Representative (with complete contact information):

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Start Date of Project: September 1, 2011

End Date of Project: December 31, 2013.

Funding Amount: \$16,417

Project Summary, including descriptions of products, work accomplished and/or major results. If the information is restricted (e.g. location of endangered species or cultural resources), indicate the title and location of the final report. Also add web sites where project-related information may be found.

The purpose of this agreement was to process and catalog some of the parks' remaining archival backlog. For each of the past two summers (2012 and 2013), a work-study student from the archives at the University of Colorado, Boulder, traveled to the parks to assist with this work. The students were part of a team that cataloged four collections and 118 linear feet of park archives. The work included identification and transport of records, appraisal of permanent records, entering file-unit level information into the Interior Collections Management System (ICMS), and drafting and finalizing a finding aid for each collection. The work included processing records to NPS standards (including the removal of all metal fasteners, rehousing files in acid-free folders, rehousing photographic media in appropriate enclosures, etc.).

The students received direct training in all aspects of the archival work and participated in all parks-wide training and safety sessions.

Number of students participating in this project: undergraduates, graduate students, degrees conferred.

One student per summer for a total of two students from UC Boulder participated in this project. Both were undergraduates.

Lessons Learned from this project:

This work provided an interesting work experience for the students with a proactive introduction to the National Park Service. The students came with hands on archival experience from their university which made their start up time, seamless.

Quote from UC Boulder, "Our students really liked Sequoia NP and I would like to send more students in the future".

Other RM-CESU agencies or research partners who participated in this project:

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