

OFFICIAL CORRESPONDENCE BY ELECTRONIC MAIL
NO HARD COPY TO FOLLOW

Yosemite National Park Archives
PO Box 700-W
El Portal, CA 95338

A4415YOSE

4/12/2017

Memorandum

To: Kathy Tonnessen, RM-CESU Research Coordinator
From: Paul Rogers, Supervisory Archivist, Yosemite National Park
Reference: UCOB-100 NCE Mod -001 Cooperative Agreement P13AC00719 Yosemite Backlog Cataloging
Subject: Completion Memo

All of the tasks that each party committed to were achieved between the dates of 9/15/2013 to 12/31/2015.

This project provided for the rehousing and cataloging of Yosemite National Park's backlog archival collections. This work will involve re-housing collections in appropriate archival containers, and performing preservation work.

Final Product: Re-house and catalog approximately 15,000 items in the Yosemite Museum Collection to professional and NPS standards.

1. Inventoried archives in the Research Library: inventoried and rehoused 8 boxes, approximately 5,620 items
2. Oversized Scanning Training
 - a. Oversized Scans: 12 drawings scanned
3. Managing the Slide Collection
 - a. Inventorying Slide Drawers: inventoried 8 drawers (several thousand images to eliminate dupes or images not in public domain)
 - b. Portfolio Extensis Training
 - c. Relinking Directory Path of Slides: relinked approximately 9,000 slide links
 - d. Labelling Slides: labelled 1126 slides
 - e. Researching Copyright of Slides: copyrighted 1126 slides
 - f. Cataloging Slides: cataloged 687 slides
 - g. Writeup of Standard Operating Procedure
 - h. Writeup of State of Slide Collection
4. Processed archival accretions in the Office: processed and created inventories for fourteen boxes (approximately 1,200 items per box)
5. Oral History Project/Interviewing and Camera Training: helped conduct a few interviews
6. Open House
 - a. Designing flyers, signs, sign-in sheets, and handouts, and made presentation to 80 participants.
7. Map Relaxation: relaxed rolled maps

8. Rehousing Yosemite Park & Curry Company Collection: 36 document boxes (approximately 500 items per box)

This project is completed and has been accepted by the NPS. Please deobligate the remaining agreement balance of \$8,240.00.

/s/ Rogers

Paul Rogers

cc: Other interested parties such as the CESU Research Coordinator
Kathy Tonnessen, RM-CESU Research Coordinator kathy_tonnessen@nps.gov
Lisa Gerloff, Executive Coordinator Rocky Mountains CESU lisa.gerloff@cfc.umt.edu
Kelly Adams, Grants and Agreements Specialist Kelly_adams@nps.gov
Greg Cox, COTR Yosemite National Park Gregory_Cox@nps.gov
Heather Ryan, UC-Boulder Principal Investigator, Heather.Ryan@Colorado.EDU